

PROHIBITED ANIMALS

The City of Shawnee prohibits the keeping of certain wild animals such as lions, tigers, bears, monkeys, chimpanzees and other specifically prohibited animals.



PET OWNERSHIP

Some people question when they are considered the owner, keeper or harbinger of a pet. An “owner, keeper or harbinger” is defined by Shawnee Municipal Code as anyone who feeds, shelters, offers refuge or asylum to any animal for more than three consecutive days. In addition, any adult person who signs a receipt as owner for the return of an animal from any City designated animal shelter shall be presumed to be the owner of the animal. A parent or legal guardian is considered the owner of an animal owned or maintained upon their premises by minor children under 18.

01/01/2022



OTHER QUESTIONS

Should you have questions or require additional information, please contact the City Clerk’s office at City Hall, 742-6014 or contact a Community Service Officer through the Police Department at 631-2150.

This brochure is intended as a summary of the Shawnee Municipal Code governing Special Animal Permits. A complete copy of the ordinance is available from the City Clerk’s office at City Hall.

Shawnee City Hall
11110 Johnson Drive
Shawnee, Kansas 66203
(913) 631-2500

SPECIAL ANIMAL PERMIT

SHAWNEE



SPECIAL ANIMAL PERMIT

The City of Shawnee requires a Special Animal Permit from any resident who wants to keep or harbor the following animals:

- More than four dogs over the age of 6 months;
- More than four cats over the age of 6 months;
- Large Animals;
- Fowl;
- Domestic hares, rabbits or ferrets;
- Bees;
- Domestic rodents.

Special Animal Permits are issued for specific animals and must be renewed annually. Any time animals change a new Permit is required. A Special Animal Permit is not required for “large animals” on agriculturally zoned property. “Large animal” means any pig, hog or other swine including vietnamese pot-bellied or other miniature pigs, cow, ox or other bovine, goat, sheep, horse, donkey, mule or other beast of burden, or any other domestic or wild animal of similar or larger size, not including dogs.

DEED RESTRICTIONS

If you have a homes association, please check to be certain that there are no deed restrictions limiting the number of pets allowed to reside at your residence.

APPLICATION

Applications for Special Animal Permits are available from the City Clerk’s office at City Hall. There is a \$90 non-refundable application fee for new permits.

NEIGHBOR NOTIFICATION

The City will send letters to all neighbors within 200’ of your property notifying them of the Special Animal Permit application. Information collected in response to the letter will be used in the approval/denial process.

RABIES CERTIFICATE

When you submit your application, you must provide a current rabies vaccination certificate for all dogs or cats that are included on your Special Animal Permit application.



COMMUNITY SERVICE INSPECTION

Once you submit your application, a Community Service Officer will contact you for an inspection. They will determine that the manner of keeping the animals on your application is in a manner normally needed to maintain an animal’s good health, that adequate space is provided, and food, water, shelter, clean and dry bedding and resting surfaces, grooming, exercise and removal of waste are provided. A Community Service Officer will also inspect the premises of a Special Animal Permit holder when a permit is renewed if there are complaints from neighbors during the year, citations related to the animals or the City Clerk or Municipal Judge makes it a condition of approval.

SPECIAL ANIMAL PERMIT APPROVAL

Special Animal Permits may be approved by the City Clerk if a Community Service Officer has inspected your property, and your application has been assigned three or less points, with one point given for:

- a) Valid complaints submitted to the City within the past 12 months regarding the animals;
- b) Valid animal violations within the past 24 months for which the applicant has been found guilty, or entered a plea of guilty or no contest.

RENEWAL

There is a \$45 annual Special Animal Permit renewal fee. Permits may be renewed if the animals listed on the renewal application are exactly the same or there is fewer animals due to the death or removal of an animal, all adult cats and dogs have current licenses, the application has been assigned three or less points as described in the Special Animal Permit approval section of this brochure, a Community Service Officer has inspected the property, and a renewal application has been submitted and the \$45 fee has been paid.

MOVING OR REPLACING ANIMALS

You must apply for a new Special Animal Permit any time an animal is replaced or added or if you currently have a Special Animal Permit and plan to move to a new home within Shawnee. You must submit a new application, pay the new permit fee, and you are subject to an inspection by a Community Service Officer.